

Course Request Form for New Exchange Students

Undergraduate exchange students must be registered for 12 hours of course credit each semester during their time at MU to remain in compliance with their visa status. Graduate exchange students should register for 9 hours of course credit. Students are permitted to enroll in up to 9 hours of journalism coursework and their remaining credit hours should be comprised of non-journalism coursework (ex. History, Sociology, etc.). Students must complete at least 6 hours of journalism coursework.

Students should *refer to course catalogs for complete course descriptions*. Students should also *refer to the online schedule of classes to view days/times that individual courses are offered*. This information is available online at <https://myzou.missouri.edu> (see Guest Access: Catalogue and Schedule of Classes).

* Note: An updated schedule of classes should be available online at the midpoint of the semester prior to the semester for which students are applying (example: mid-March for the Fall Semester; mid-October for the Spring Semester).

Tips for choosing courses:

- Days are listed by letter: M=Monday T=Tuesday W=Wednesday R=Thursday F=Friday
- Courses listed 0-2999 are basic courses, lower-division credits (usually first and second year courses or general education requirements)
- Courses listed 3000-4999 are advanced courses, upper-division credits (usually third and fourth year students)
- Courses listed 7000 are graduate-level courses and are **not** available to undergraduate exchange students.

Note: Students must have met all prerequisite requirements or demonstrate equivalent academic/professional experience in order to enroll in some courses.

Instructions for Course Form:

1. List choices on the **numbered lines** and give an **alternate** course choice for each on the line following. Please take into consideration lecture and lab or discussion sections and times and how they might conflict with times of other courses.
 2. **Please fill in all sections of this form.** This information will be a useful tool for the actual class registration process which will take place on campus during the Orientation Week and specifically with the School of Journalism. You'll meet with journalism faculty and receive guidance on steps to organize your schedule.
 3. Please e-mail this form as soon as possible to the Global Programs Office at the Missouri School of Journalism.
-

Course Request Form for New Exchange Students

Name: _____

Home University: _____

Term / Semester & Year of Exchange: _____

	Department Name & Course Title	Course No.	Section	Credit Hours	Reference/ Class No.	Day & Time
<i>example</i>	<i>HIST: Walt Disney and American Culture</i>	<i>2230</i>	<i>1A</i>	<i>3</i>	<i>37640</i>	<i>Lec: TR 10:40-11:30 Rsd: F 9:40-10:30</i>
<i>Alternate</i>	<i>HIST: War Crimes and Genocide</i>	<i>4480</i>	<i>1C</i>	<i>3</i>	<i>42570</i>	<i>Lec: MWF 8:00-8:50</i>
1						
Alternate						
2						
Alternate						
3						
Alternate						
4						
Alternate						
5						
Alternate						
6						
Alternate						
7						
Alternate						
8						
Alternate						
9						
Alternate						